

MEMORANDUM

DATE: September 29, 2011

TO: PARKS AND RECREATION COMMISSION

FROM: Raymond Santostefano, Director of Parks & Recreation

RE: The monthly Parks and Recreation Commission meeting, will be held on **Thursday, October 6, 2011 at 7:00 p.m.** at the Recreation Office, located at 100 Riverview Center, Suite 140.

AGENDA:

Call Meeting to Order:

Public Hearing:

Approval of the Minutes:

- September 1, 2011

Department Reports:

- Correspondence:
- Miscellaneous

OLD BUSINESS:

- Willie Pep dedication on October 19, 2011 @3:00 p.m.

NEW BUSINESS:

- Boys Youth Lacrosse request's usage of city fields
- Authorizing the Parks and Recreation Commission to remove all signs from Union Park and Veterans Memorial Green
- Proposed ATV ordinance
- Middlesex Hospital Fundraiser: Christmas Tree with ornaments inside the gazebo
- Review and set the Recreation activity fees, section 214-40.

MISCELLANEOUS:

ADJOURNMENT:

Riverview Center is Wheelchair Accessible.

*If you require special accommodations for any meeting, please call the ADA Coordinator at (860)-344-3491, (voice) or (860) 344-3521 (TDD/TTY), or the Town Clerks Office at (860) 344-3459 at least ten (10) days prior to the scheduled meeting.

Cc: Mayor Sebastian Giuliano
Linda DeSena